
ENROLLMENT AGREEMENT

PROFESSIONAL BARTENDERS SCHOOL OF NEW ENGLAND

332 Main Street Worcester Massachusetts (508) 397-8706
142 Berkeley Street, Boston Massachusetts (617) 247-0816
885 Main Street, Tewksbury Massachusetts (978) 640-9488

PROGRAM OR COURSE NAME: PROFESSIONAL BARTENDER'S PROGRAM (INCLUDES SERVSAFE)

STUDENT NAME: _____ PHONE: _____

ADDRESS: _____

ENTRANCE REQUIREMENTS: 18 YEARS OR OLDER.

32 clock hours

PERIOD BEYOND WHICH LATE REGISTRATION WILL NOT BE ACCEPTED: **First class:** _____

DATE COURSE BEGINS: ___/___/___ DATE COURSE

ENDS: ___/___/___

TUITION FEE: \$445.00 DISCOUNT \$_____ OTHER CHARGES \$0 TOTAL CHARGES: \$_____

STUDENT'S METHOD OF
PAYMENT: _____

REFUND POLICY (AS PER M.G.L. CHAPTER 255, SECTION 13K):

1. You may terminate this agreement at any time.
2. If you terminate this agreement within five days you will receive a refund of all monies paid, provided that you have not commenced the program.
3. If you subsequently terminate this agreement prior to the commencement of the program, you will receive a refund of all monies paid, less the actual reasonable administrative costs described in paragraph 7.
4. If you terminate this agreement during the first quarter of the program, you will receive a refund of at least seventy-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
5. If you terminate this agreement during the second quarter of the program, you will receive a refund of at least fifty per cent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
6. If you terminate this agreement during the third quarter of the program, you will receive a refund of at least twenty-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
7. If you terminate this agreement after the initial five day period, you will be responsible for actual reasonable administrative costs incurred by the school to enroll you and to process your application, which administrative costs shall not exceed fifty dollars or five percent of the contract price, whichever is less. A list of such administrative costs is attached hereto and made a part of this agreement.
8. If you wish to terminate this agreement, you must inform the school in writing of your termination, which will become effective on the day, such writing is mailed.
9. The school is not obligated to provide any refund if you terminate this agreement during the fourth quarter of the program.

Administrative Costs Equal: _____

A completed and signed copy of this agreement must be provided to the student.

This school is licensed by the Massachusetts Department of Education, Office of Proprietary Schools.

Any comments, questions, or concerns about this school's license should be directed to proprietaryschools@doe.mass.edu or 781-338-6048.

Student's Signature: _____ **Date:** _____

SCHOOL OFFICIAL'S SIGNATURE: _____ DATE: _____